

[FULL TIME SALES NEGOTIATOR]

Role Summary: (Summary of job position)

Full time Sales Negotiator for our highly respected, well established and busy estate agency in Mill Hill, NW7

Responsibilities: (day to day tasks of role)

- Handling enquiries on a daily basis.
- Organising appointments.
- Carry out viewings.
- Sales Negotiation.
- Sales Progression.
- General Administration.

Skill and Experience required:

- At least 2 years' experience in Estate Agency
- A positive attitude in person and on the phone.
- To be a team player and a good all-rounder.
- To possess a good command of the English language, both written and verbal.
- Experience with REAPIT not essential but beneficial.
- Own vehicle and clean driving licence

Location: 22 The Broadway, Mill Hill, London, NW7 3NJ

Status: Full Time

Salary: Competitive Package - Basic + Commission - Dependant on Experience.