

## **Lettings Negotiator – Cirencester**

An exciting opportunity has arisen for a driven individual to join an award winning and experienced lettings team based in our town centre office. Are you the right person to join our successful team?

### **Principle Accountabilities:**

- Generating, arranging, and carrying out viewings of properties to let
- Building and maintaining long term relationships with Landlords having built a thorough understanding of their requirements
- Advising prospective tenants, understanding their requirements & sourcing the best properties to match
- Handling offers, negotiations and queries between Landlords & Tenants
- Managing the referencing & tenancy setup process through to check in

### **The right candidate will be:**

- Able to learn quickly, take responsibility and strive for success
- A dynamic, fun individual who thrives in a team and takes ownership of their own projects
- An "A player" who isn't afraid of hard work
- Someone who can build relationships with our clients whilst also exploring new opportunities
- A key member of our team who believes in our purpose, values and culture
- Ideally have some experience within the property industry

### **We are offering:**

- 20 Days annual leave PLUS bank holidays
- Vibrant company culture including paid-for social events
- Plenty of first-class training and development resources
- Funding of ARLA exams & qualifications
- The opportunity to learn from a lively, highly skilled team to help develop your career

Working Hours: Monday to Friday 8.45am-6.00pm & 1 in 3 Saturdays 9am-4pm (with lieu day in the week)

Office: 1 Woolrich House, The Waterloo, Cirencester. GL7 2GA

Start date: Flexible for the right candidate